



Buying a replacement library book

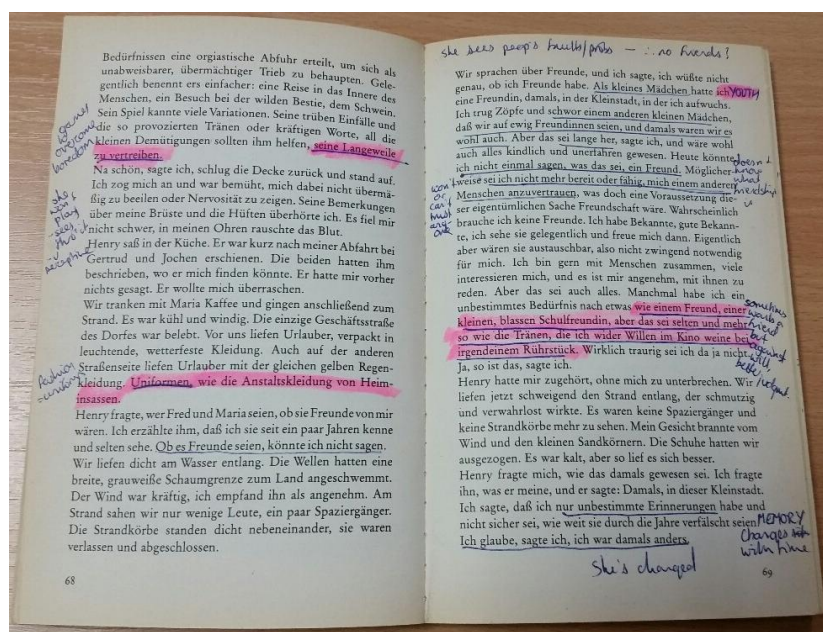
If you've lost a library book and would like to buy a replacement copy, please follow these guidelines:

- Buy the most current edition, unless it's an Arts or Humanities book or part of Manuscripts and Special Collections. If you're confused about which edition to buy scan the library invoice details and email them to collections@nottingham.ac.uk. We'll let you know which edition you should buy.
- Check the book hasn't been used as a personal notebook; it shouldn't contain any highlights, notes or comments.

Right is an example of a book we'd reject as unsuitable:

We would also reject books:

- with broken spines
- with stained pages
- withdrawn from other libraries



Warning: a seller's idea of what constitutes 'excellent' condition might not correspond to ours. We need unspoiled books.

Bring the book to the library lending desk. Every book will be checked by library staff for its suitability. You'll be emailed within three working days about our decision. If the book is rejected you'll need to collect it from the library and pay for a replacement copy.